

B.A. Bulletin

April 2000

Important Health Benefits News for Benefits Administrators

Upcoming Events

APR

Apr. 19 ~ B.A. and employee meetings begin in Richmond
Apr. 20 ~ Notification mailing to non-Medicare eligible retirees
Apr. 27 ~ Notification mailing to Extended Coverage participants

MAY

May 1 ♦ Special enrollment begins for those with discontinued plans
May 3 ♦ Final B.A. and employee meeting held in Abingdon
May 17 ♦ Mailing to Medicare retirees on change from drug coinsurance back to copayments

JUNE

June 6 ♦ Special enrollment reason code disabled on BES
June 14 ♦ Last day to call KATY for routine address and health benefits changes
June 15 ♦ Deadline for floating enrollment changes for July 1 effective date

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Ordering Materials

Two of the health plans offered July 1 will take orders for plan materials at their individual locations rather than through Edgewood.

To order plan materials from Kaiser Permanente or Piedmont Community HealthCare, please call these telephone numbers:

Kaiser	(703) 873-1537
Piedmont	(800) 400-7247, extension 216

Member Handbooks

All carriers except Trigon will mail their plan Member Handbooks to employees in June along with their plan ID cards.

Key Advantage and Cost Alliance Member Handbooks (including expanded plans) will be available to order in June. Remember that you are responsible for distributing these handbooks to employees. The plan ID cards will be mailed separately.

Eligibility Rules and Extended Coverage

An Eligibility Rules sheet is listed on the State Materials Order form for reproduction if needed. It can also be found under the heading "Health Plan Rollout for July 1" on the DPT web site, health benefits page.

An updated sheet on Extended Coverage is "under construction." It will be posted on the web site soon. In the meantime, use the current Sourcebook. You may update the plans by printing off the new list from the web site and inserting it in the Sourcebook.

Check It Out!

- An update on plans available for July 1 is now on the DPT web site!
- The web address is www.dpt.state.va.us/hbenefit.htm.
- Look at the top of the page for the new Health Plan Rollout for July 1.
- Find rates, plan enrollment information, the Spotlight newsletter, a comparison of benefits, Enrollment/Waiver forms and more!

Reminders for July 1

- Under Key Advantage and Cost Alliance, an OB/GYN can no longer serve as a PCP. Affected employees will be notified in May.
- For all plans, be sure employees remember to select a PCP for the highest level of benefits.
- Distribute individual plan *Guides* and provider directories to employees to help in their plan choices.
- May 31 is the last day for the employee special enrollment. June 5 is the last day to key a selection in BES.

